

7 September 1982

MEMORANDUM FOR: Director of Personnel
Central Intelligence Agency

FROM: Director, Intelligence Community Staff

SUBJECT: Letter of Appreciation

1. The purpose of this memorandum is to express my sincere appreciation on behalf of the Intelligence Community Staff (ICS) to [] and to [] of the Contract and Allowances Division, Office of Personnel, CIA for the special attention they have given to the ICS contract requirements during the past year.

STAT
STAT

2. As you know, the ICS is composed of both permanent cadre and detailees representing a number of different services. The ICS also frequently utilizes the expertise of a number of external contractors and consultants. Although many of our requests to CAD/OP in order to effect these assignments are routine, because of the unique missions and functions of the ICS, the time factor in processing our contracts and agreements is critical. [] have consistently made every effort to expedite the processing of our contracts and agreements, which in turn has enabled us to meet our manpower needs.

STAT

3. In addition to the many standard ICS requests for support from CAD, during the past year there have been a number of extraordinary cases of unexpected contract extensions, as well as the DCI's CIA/DOD Seminar on Deception Operations. In these instances, the guidance and timely processing provided by [] was invaluable.

STAT

4. Once again, the IC Staff and I personally, wish to thank [] and [] for all their efforts during this past year which contributed to the fulfillment of the ICS mission.

STAT
STAT
STAT